



Clewer St. Stephen with Spital
Annual Parochial Church Council Meeting

at
St. Stephen and St Agnes

Sunday 30th April 2023
11:30 am

Annual Meeting of Parishioners (known as Vestry Meeting)

1. Opening Prayers

Sally opened the meeting with a reading from Matthew Chapter 20 and a prayer.

2. Attendance

Revd Canon Sally Lodge (chair), Revd Richard Terrado-Reardon, June Faulkner, Ken Boshier, Susan Gallagher, Diane Betteridge, Trevor Parsons, Stephanie Minici, Diane Betteridge, Laura Betteridge, Jane Burr, Peter Johnson, Philippa Johnson, Caroline Ash, Prem Mandimala.

Apologies

Fr John Quick, Trevor Kirby, Steve Smith, Nigel Irvine, John Lodge.

3. Election of Churchwardens

Sally read out as a reminder the role of the churchwarden:

Churchwardens are officers of the bishop. Their role is to work with the incumbent to represent the laity and to use their best endeavours to encourage the parishioners in the practice of their faith and to promote unity and peace among them. They are to maintain order and decency in the church and churchyard especially during services. It is their duty to take care with the incumbent of the fabric of the church building and its furniture and ornaments.

There were two nominees for the two vacancies for churchwardens:

Jane Burr (proposed Susan Gallagher, seconded Steve Smith)

Trevor Parsons (proposed Stephanie Minici, seconded Jane Burr)

The two nominees were duly appointed churchwardens.

There was a show of hands for support and round of applause for the continuing good work of the churchwardens. Sally added that the annual visitation (meeting of all churchwardens is an episcopal one as Bishop Olivia will be present Thursday 15th June.

4. AOB

There was no further business in this part of the meeting, so the APCM followed immediately.

ANNUAL PAROCHIAL CHURCH MEETING

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Apologies

Fr John Quick, Trevor Kirby, John Lodge, Steve Smith, Nigel Irvine,

2. Minutes of the last APCM, Sunday 15th May 2022

The minutes were proposed as a correct record by Trevor Parsons, seconded by Ken Boshier, and accepted by general consensus.

3. Matter arising from previous APCM

There were no matters arising.

4. Safeguarding

Question to the meeting: Were there any safeguarding issues in 2022?

Laura confirmed that there was nothing to report..

5. Annual PCC Report

See attached, all reports were available in church and emailed to the current PCC before the meeting:



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nnual%20Report%20v

Sally went through the report page by page as follows:

General Information no further comment

Electoral Roll no further comment

6. Rectors Report

Page 7 Rectors Report

No further questions or comments.

7. Group Reports

a. Deanery Synod Report

No further questions or comments.

b. Page 12 Church Report

There was a discussion about the sound system related to recent church services, which led to a statement that there should be further training, both for people who can control sound as also for speaking into microphones.

No further questions or comments.

c. Page 14 School Rooms, Church Office & Hall Report

Stephanie wanted to add for information that she has now secured new tenants who were about to sign a contract. Jane explained that with the new contract, the hall would be occupied 9am – 5pm weekdays, so is not available in the evenings, only for weekends.

There was no further questions or comments.

Sally expressed special thanks to Stephanie who has done a lot work in securing new tenants

d. Page 15 Children's Work

- Sally stated that the report comes across more negative than she believes is the situation.
- Sally reported that Penny Wells (who is mentioned) wishes to be disassociated from the report.
- Sally also reported that Estlyn Davies asked for it to be minuted she did not agree with the comment in the last paragraph "*Estlyn plans to cover a more streamlined session on the other Sundays.*", and that it won't be a more streamlined session, just that she and Anne had different styles.

e. Page 16 Messy Church

- This has been included in the report because it includes volunteers across all the parishes, and on one occasion it has taken place in St Stephen and St Agnes church.
- In answer to a question, it was explained that when lighting is being updated in All Saints church, Messy Church will be held entirely in the hall.

f. Page 17 was intended for the report about the Trinity St Stephen School. Susan explained that she will pass the report on when it is ready. In lieu of a written report Sally gave a verbal resume:

- The school has maintained very good links with this church, regularly using it for children's services including families and parents, and year group assemblies (which includes many rehearsals).
- Major festivals are marked.
- Richard and Sally go into the school regularly and attend assemblies, and Sally is a governor of the school.
- There was a recent Ofsted inspection which was very stressful, but the school has maintained a "good" rating. Trevor Parsons explained that this is actually an improvement because the criteria standard has increased, and all credit is given to Louise and leadership team.

g. Page 18 Trinity St Stephen Church of England (aided) First School Charity report. No further questions or comments.

h. Curates House Trust report

There was a clarification question regarding whether the report could be public so that the excess funds could be known to be used within the parish, and this was agreed.

8. One Parish

Sally explained that this report is a summary of much larger document. Susan wanted clarity on how charities (specific to a parish) would be handled, and Sally said advice from the diocese would be available when the legal process began. Susan said information that could be known beforehand would be helpful.

Trevor said that this is also the same principle as “restricted” funds, which should be looked at in the round. In the matter of future legacies, it is up to individuals to express their wish. Money could be used for the fabric of a named building or outreach of the parish.

Asked about timescales, Sally outlined the plan for discussion in each individual May PCC meeting with a view for PCC voting in July, then taken to Deanery Synod. Sally reminded the meeting that vision is “To make God’s love known in Windsor”.

9. Financial Reports

Sally expressed very many thanks to Diane for her work. Diane said that everything was covered in the report. In general, 2022 was not a good year because of the value of the investments, and that investments should be considered long term. Peter Johnson said he has experienced similar in, and this was not unique to this PCC, the investments followed a standard distribution. No further questions or comments. Susan mentioned that the cashless giving machine would help and this purchase, made August 2022, needs to be chased.

**PROPOSAL: That the published accounts should be accepted by the APCM, subject to the receipt of the verification certificate from the investigator.
Proposed by Diane Betteridge, seconded by Ken Boshier, all in favour.**

If necessary the receipt of the certificate could be reported at the next service, 28th May, or by email.

10. Elections to PCC

Deanery Synod appointments need to be made every three years, so it was agreed to do that before PCC elections.

Two nominations were received for the two positions:
Steve Smith (proposed Susan Gallagher, seconded Jane Burr)
Jane Burr (proposed Susan Gallagher, seconded Steve Smith)
Therefore, they were duly appointed.

Ministers licensed to the parish, churchwardens and deanery synod representatives are automatically members of the PCC. The Electoral role was reported as 49, which means there were up to 6 places for elected members of the PCC.

There were 4 nominees for the elected positions:

Trevor Kirby (proposer Trevor Parsons, seconder Stephanie Minici)
Ken Boshier (proposer Susan Gallagher, seconder Jane Burr)
Stephanie Minici (proposer Jane Burr, seconder Susan Gallagher)
Prem Mandimala (proposer Jane Burr, seconder Steve Smith)

2 further positions were nominated from the floor:

Susan Gallagher (proposer Jane Burr, seconder Trevor Parsons)
Laura Betteridge (proposer Jane Burr, seconder Trevor Parsons)

With this the six elected places were filled, and no election needed

Therefore, they were duly appointed.

11. Appointment of Independent Examiner or Auditor

Diane explained that Frank Hovell is in poor health, but she will ask and report back to the PCC regarding plans for appointment for the 2023 accounts examination.

PROPOSAL: That if Frank Hovell is willing to, he be appointed independent examiner for the 2023 accounts.

Proposed from the Chair, all in favour.

12. Any Other Business

There was no further business, but a short PCC meeting was to follow this APCM.

The meeting was declared closed, with the exception of the appointment of the independent examiner, and the plan to complete this action would be made and communicated.